

**PENDLETON COUNTY FISCAL COURT
DECEMBER TERM
DECEMBER 23, 2025 6:00 PM
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING**

Members Present: Magistrates Whaley, Plummer, Gregg and Mineer

Members Absent: None

County Attorney: Honorable Attorney Sanning

The meeting was called to order at 6:00 p.m. by Judge Fields. Invocation was given by Magistrate Whaley with the Pledge of Allegiance being led by Judge Fields.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting. Magistrate Plummer made a motion, seconded by Magistrate Gregg to approve the agenda as presented, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes from the December 9, 2025 special called meeting. Magistrate Mineer made a motion, seconded by Magistrate Whaley that the minutes be approved as presented, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Marianne Roseberry, provided the court with a copy of the treasurer's report for the month of November 2025 at the December 9, 2025 meeting. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the treasurer's report as presented, motion carried.

In Re: Sheriff's 2026 Proposed Budget

Judge Fields presented the Sheriff's 2026 Proposed Budget. He stated the county had spent \$278,000 on new vehicles and that the county had given big pay increases to the sheriff's department to raise them up to competitive pay and extra pay for additional deputies and jail transport salaries. He suggested a 3.5% increase for them. Magistrate Plummer stated he had checked with other counties on their pay scale. He stated our chief deputy is paid more than Grant and Bracken Counties Chief. Sheriff Brewer said he appreciated the vehicles he received and the extra support. He also stated he had turned over \$360,000 in excess fees since he has been sheriff. Magistrate Gregg ask if they had arrested any illegal immigrants and ask about the federal grant associated with that. Magistrate Plummer made a motion, seconded by Magistrate Whaley to give a 4% increase to the sheriff's deputies and office clerk and approve their 2026 Budget and he stated they would work on getting a study on pay scales of other counties. Magistrate Gregg ask for a roll call vote Mineer – Yes, Gregg – No, Plummer – Yes, and Whaley – Yes, motion carried.

In Re: Order Setting Max Salaries for Deputies and Assistants – 2026 Budget

Judge Fields stated this would have to be figured with the 4% increase and presented at a special called meeting next week.

In Re: Sheriff’s 2025 Budget Amendment Request

Judge Fields presented the Sheriff’s 2025 Budget Amendment Request. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the Sheriff’s Budget Amendment, motion carried.

In Re: Agreement with Transworld for Fire Collections

Judge Fields presented the Agreement with Transworld for Fire Collections. He stated it was for 150 accounts. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the Transworld Agreement, motion carried.

Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Plummer made a motion, seconded by Magistrate Gregg to approve the transfers as presented, motion carried.

PENDLETON COUNTY FISCAL COURT					
TUESDAY, DECEMBER 23, 2025					
SPECIAL CALL MEETING					
COURT ORDERED TRANSFERS					
General Fund					
Transfer from (01-9200-999) Reserve for Transfers to the following accounts:					
01-5010-445	County Clerk Office Supplies	\$	1,614.00		
01-5040-212	Treasurer Training Benefits	\$	72.00		
01-5205-403	Animal Shelter Food & Supplies	\$	112.00		
01-9100-531	Bond Premiums	\$	68.00		
Road Fund					
Transfer from (02-6105-441) Machinery and Equipment to the following accounts:					
02-6105-447	Road Materials	\$	13,823.00		
02-6105-592	Road Vehicle & Equip Maint/Repairs	\$	1,019.00		
LG&A Fund					
Transfer from (04-9200-999) Reserve for Transfers to the following accounts:					
04-5145-336	Maintenance & Repair Service Repeater	\$	2.00		
Interfund Transfers					
Transfer from General Fund to the Jail Fund for Operations			\$	30,000.00	
David S. Fields			Marianne Roseberry		
County Judge/Executive			Pendleton County Treasurer		

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims. Magistrate Mineer made a motion, seconded by Magistrate Whaley that the claims be approved as presented, motion carried.

Voucher Claims Detail									
PENDLETON COUNTY FISCAL COURT									
DECEMBER 23, 2025 FISCAL COURT									
General Fund									
From: 12/23/2025 To: 12/23/2025									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001090	12/23	00017705	52896	01-5080-571	COURTHOUSE RENEWALS & REPAIRS	ALLIED COMMUNICATIONS INC.	ANNUAL MONITORING-FIRE ALARM-COURTHOUSE	☒ 00029286	420.00
		00017751	52956				ANNUAL INSP&CERT OF FCI FIRE ALARM-COURTHOUSE	☒ 00029286	490.00
2 Voucher Items Listed									910.00
00001091	12/23	00017728	024980	01-5025-446	FISCAL COURT EQUIP & SUPPLIES	BECKY'S FLOWER BASKET	GIFT-RAPPVATER - WINDCHIME	☒ 00029287	74.95
1 Voucher Items Listed									74.95
00001092	12/23	00017699	17699	01-8005-323	CAPITAL PROJECTS - ENGINEERING	BRANDSTETTER CARROLL, INC.	66.08% COMP-CONSTRUCTION PHASE	☒ 00029288	1,334.00
1 Voucher Items Listed									1,334.00
00001093	12/23	00017745	42339186	01-5001-445	JUDGE EXECUTIVE OFFICE SUPPLIES	CANON FINANCIAL SRVICES, INC	12/1-12/13 COPIER - JUDGE	☒ 00029289	223.33
				01-5070-445	P & Z OFFICE SUPPLIES		12/1-12/31 COPIER - PZ	☒ 00029289	153.33
2 Voucher Items Listed									376.66
00001094	12/23	00017711	288668	01-5080-411	COURTHOUSE CUSTODIAL SUPPLIES	COOPER WHOLESALE, INC.	JUMBO T,PAPER,5M TRASH BAGS-COURTHOUSE	☒ 00029290	65.15
1 Voucher Items Listed									65.15
00001095	12/23	00017749	01535191	01-5081-571	JUDICIAL CENTER RENEWALS AND REPAIRS	DEBRA-KUEMPEL	1535191-PARTS FOR HP4-JUSTICE CENTER	☒ 00029291	572.51
1 Voucher Items Listed									572.51
00001096	12/23	00017740	0358475	01-5010-445	COUNTY CLERK OFFICE SUPPLIES	DOWNA ROSE COMPANY / GOVERNMENT FOR	4RE BKS,1JE BK,1 OFFLEC,SRECORDING PAPER-C,CLER	☒ 00029292	1,614.24
1 Voucher Items Listed									1,614.24
00001097	12/23	00017701	2025.0128	01-5405-548	RECREATION SPECIAL PROJECTS	GRAVEL TECH UNITIED, LLC	COMPLETE REGRADE&RECOMPCT-ATHLETIC PARK	☒ 00029293	5,303.48
1 Voucher Items Listed									5,303.48
00001098	12/23	00017712	121525	01-5025-569	FISCAL COURT REGISTRATION/CONFERENCE	DARRIN GREGG	TRAVEL REIMB KACO CONF 11/12-11/14	☒ 00029294	99.59
1 Voucher Items Listed									99.59
00001099	12/23	00017703	2334	01-5080-177	COURTHOUSE MAINTENANCE & GROUNDS	K & A EXCAVATING LLC	12/2-12/3 SNOW AND SALT-COURTHOUSE	☒ 00029295	1,715.00
				01-5081-398	JUDICIAL CENTER GROUNDS KEEPER		12/2-12/3 SNOW AND SALT JUSTICE CENTER	☒ 00029295	2,110.00
2 Voucher Items Listed									3,825.00
00001100	12/23	00017750	832777	01-9100-531	BOND PREMIUMS	KACO INSURANCE AGENCY	COUNTY REV BOND - SHERIFF	☒ 00029296	1,374.30
							REPAYMENT OF ADV BOND - SHERIFF	☒ 00029296	802.18
							QUALIFYING BOND - SHERIFF	☒ 00029296	203.60
							PUBLIC OFFICIAL BOND RENEWAL-COUNTY CLERK	☒ 00029296	407.20
4 Voucher Items Listed									2,787.28
00001101	12/23	00016579	Dec 25	01-5205-384	ANIMAL SHELTER SPAY & NEUTER PROGRAM	MISSION VETERINARY MEDICAL CENTER	DOZER-SPAY,RABIES,MEDS	☒ 00029297	189.54
							MAC-SPAY AND RABIES	☒ 00029297	143.06
							ODIE-SPAY AND RABIES	☒ 00029297	143.06
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Voucher Claims Detail

PENDLETON COUNTY FISCAL COURT

DECEMBER 23, 2025 FISCAL COURT

General Fund

From: 12/23/2025 To: 12/23/2025

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001101	12/23	00016579	Dec 25	01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	MISSION VETERINARY MEDICAL CENTER	ROSIE-SPAYAND RABIES	☒ 00029297	143.09
							IZZY-SPAY,RABIES,MEDS	☒ 00029297	255.87
							5 Voucher Items Listed		874.62
00001102	12/23	00016577	2001225	01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	NOAH'S ARK ANIMAL CLINICS OF FT WRIGHT	WILLOW-SPAY+RABIES	☒ 00029298	110.00
							1 Voucher Items Listed		110.00
00001103	12/23	00017752	NOV25	01-5420-902-	TOURISM COMMISSION PAYMENT	PENDLETON COUNTY TOURISM COMMISSION	NOV TRANSIENT TAX	☒ 00029299	2,774.83
							ADMIN FEE	☒ 00029299	(83.25)
							2 Voucher Items Listed		2,691.58
00001104	12/23	00017702	2968	01-5070-399-	P & Z - COMPREHENSIVE	PLANNING & DEVELOPMENT SERVICES OF KEI	IPC2511-0001-HWY 177 - BIRD	☒ 00029300	330.00
							IPC2511-0002-GUMLICK-THREE FORKS DEVELOPMENT	☒ 00029300	550.00
							IPC2511-0003-MILFORD-AULBACH	☒ 00029300	330.00
							IPC2511-0004-GUMLICK-WELLS	☒ 00029300	220.00
							FP2511-0001-GOSNEY ESTATE-SHAW	☒ 00029300	244.70
							5 Voucher Items Listed		1,674.70
00001105	12/23	00017698	Dec25	01-5115-445-	CODE ENFORCEMENT OFFICE SUPPLIES	U S POST OFFICE	1 ROLL STAMPS - CODE ENFORCEMENT	☒ 00029301	78.00
							1 Voucher Items Listed		78.00
00001106	12/23	00017737	121825	01-5040-576-	TREASURER TRAVEL	MARIANNE ROSEBERRY	TRAVEL REIMBURS-KACO-11/12-11/14	☒ 00029302	89.44
							1 Voucher Items Listed		89.44
00001107	12/23	00017735	18704	01-5080-329-	COURTHOUSE JANITORIAL SERVICES	SCOTT HERINGER	DEC 25 CUSTODIAL - COURTHOUSE	☒ 00029303	1,600.00
				01-5081-329-	JUDICIAL CENTER JANITORIAL SERVICES		DEC 25 CUSTODIAL - JUSTICE CENTER	☒ 00029303	3,169.00
				01-5086-175-	CUSTODIAL PERSONNEL ANNEX BLDG.		DEC 25 CUSTODIAL - ANNEX	☒ 00029303	200.00
				01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS		DEC 25 CUSTODIAL - SENIOR CENTER	☒ 00029303	300.00
							4 Voucher Items Listed		5,269.00
00001108	12/23	00017613	60766	01-5205-403-	ANIMAL SHELTER FOOD AND SUPPLIES	SHELTERLUV	2 SOFTWARE FEES-ADOPTION	☒ 00029304	4.00
							1 Voucher Items Listed		4.00
00001109	12/23	00017748	1732883	01-5205-578-	ANIMAL SHELTER UTILITIES	SSC LEXINGTON COOPERATIVE INC	PARTS FOR TANK-NEW SHELTER	☒ 00029305	401.61
							LP GAS BULK-NEW SHELTER	☒ 00029305	656.14
							2 Voucher Items Listed		1,057.75
00001110	12/23	00017710	Dec 2025	01-5070-399-	P & Z - COMPREHENSIVE	ZIEGLER & SCHNEIDER , P. S. C.	DEC RETAINER - PZ	☒ 00029306	1,500.00
							1 Voucher Items Listed		1,500.00
							40 Voucher Items Listed		30,311.95

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Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

RoadFund

From: 12/23/2025 To: 12/23/2025

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001097	12/23	00017465	20250128	02-6105-447-	ROAD MATERIALS	GRAVEL TECH UNTITED, LLC	REGRADE7RECOMPACT-PALESTINE RD	☒ 00013763	4,947.25
00001097	12/23	00017465	20250128	02-6105-447-	ROAD MATERIALS	GRAVEL TECH UNTITED, LLC	REGRADE&RECOMACT-AGGIE LN	☒ 00013763	3,062.15
00001097	12/23	00017465	20250128	02-6105-447-	ROAD MATERIALS	GRAVEL TECH UNTITED, LLC	REGRADE&RECOMPACT-L.BOWEN RD	☒ 00013763	5,783.75
							3 Voucher Items Listed		13,793.15
00001111	12/23	00017739	54.65	02-6105-447-	ROAD MATERIALS	KENTUCKY STATE TREASURER	N6 EXAM-CHARLES MILLER-87398	☒ 00013764	10.00
00001111	12/23	00017739	54.65	02-6105-447-	ROAD MATERIALS	KENTUCKY STATE TREASURER	N6 EXAM-BRADEN FLYNN-87402	☒ 00013764	10.00
00001111	12/23	00017739	54.65	02-6105-447-	ROAD MATERIALS	KENTUCKY STATE TREASURER	NG EXAM-JEFF CROUCH-87387	☒ 00013764	10.00
							3 Voucher Items Listed		30.00
00001112	12/23	00017461	C003225479	02-6105-592-	ROAD VEHICLE & EQUIP MAINT/REPAIRS	FYDA FREIGHTLINER WESTERN STAR	TK 14 - SUPPORT BRKT,IXSA-SELF ALIGN CENTER	☒ 00013765	176.36
							1 Voucher Items Listed		176.36
00001113	12/23	00017468	7010220	02-6105-469-	ROAD SIGNS	G & C SUPPLY CO., INC.	6 PEDESTRIAN SIGNS	☒ 00013766	265.78
							1 Voucher Items Listed		265.78
00001114	12/23	00017460	37620	02-6105-592-	ROAD VEHICLE & EQUIP MAINT/REPAIRS	TIM NORTON AUTO SERVICE L.L.C.	CONTINENTAIL HDRS - CHEV 2 TON	☒ 00013767	520.00
							1 Voucher Items Listed		520.00
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.82 TN SALT	☒ 00013768	3,536.85
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	23.78 TN SALT	☒ 00013768	3,388.65
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.62 TN SALT	☒ 00013768	3,508.35
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.53 TN SALT	☒ 00013768	3,495.53
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.09 TN SALT	☒ 00013768	3,432.83
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	23.10 TN SALT	☒ 00013768	3,291.75
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.45 TN SALT	☒ 00013768	3,484.13
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.01 TN SALT	☒ 00013768	3,421.43
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	23.91 TN SALT	☒ 00013768	3,407.18
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.39 TN SALT	☒ 00013768	3,475.58
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.38 TN SALT	☒ 00013768	3,474.15
00001115	12/23	00017469	F96524	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.44 TN SALT	☒ 00013768	3,482.70
							12 Voucher Items Listed		41,399.13
00001116	12/23	00017457	F95726	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.62 TN SALT	☒ 00013769	3,508.35
00001116	12/23	00017457	F95726	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.65 TN SALT	☒ 00013769	3,512.63
00001116	12/23	00017457	F95726	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.60 TN SALT	☒ 00013769	3,505.50
00001116	12/23	00017457	F95726	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.12 TN SALT	☒ 00013769	3,437.10

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Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

RoadFund

From: 12/23/2025 To: 12/23/2025

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001116	12/23	00017457	f95726	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.70 TN SALT	☒ 00013769	3,519.75
00001116	12/23	00017457	f95726	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.03 TN SALT	☒ 00013769	3,424.28
00001116	12/23	00017457	f95726	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.35 TN SALT	☒ 00013769	3,469.88
00001116	12/23	00017457	f95726	02-6105-471-	ROAD SALT	OAKLEY FERTILIZER, INC.	24.35 TN SALT	☒ 00013769	3,469.88
8 Voucher Items Listed									27,847.37
00001117	12/23	00017462	152678ERX1	02-6105-592-	ROAD VEHICLE & EQUIP MAINT/REPAIRS	PETERBILT OF N KY - THE LARSON GROUP	TK2 - TUBE, COMPRE	☒ 00013770	38.07
00001117	12/23	00017462	152678ERX1	02-6105-592-	ROAD VEHICLE & EQUIP MAINT/REPAIRS	PETERBILT OF N KY - THE LARSON GROUP	TK2 - SS LOWER CO	☒ 00013770	283.70
2 Voucher Items Listed									321.77
00001118	12/23	00017730	5430365543	02-6105-481-	ROAD DEPT UNIFORMS	VESTIS	12/1 UNIFORMS	☒ 00013771	70.76
00001118	12/23	00017730	5430365543	02-6105-481-	ROAD DEPT UNIFORMS	VESTIS	12/8 UNIFORMS	☒ 00013771	68.06
00001118	12/23	00017730	5430365543	02-6105-481-	ROAD DEPT UNIFORMS	VESTIS	12/15 UNIFORMS	☒ 00013771	68.06
00001118	12/23	00017730	5430365543	02-6105-481-	ROAD DEPT UNIFORMS	VESTIS	12/22 UNIFORMS	☒ 00013771	68.06
4 Voucher Items Listed									274.94
9 Vouchers Listed									84,628.50

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

JailFund

From: 12/23/2025 To: 12/23/2025

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001114	12/23	00016123	37711	03-5101-592-	MAINTENANCE & REPAIR - VEHICLES	TIM NORTON AUTO SERVICE L.L.C.	21 RAM-4 TIRES, FRONT BRAKES&ROTORS-JAIL	☒ 00009244	1,120.00
1 Voucher Items Listed									1,120.00
00001119	12/23	00017747	14983	03-5101-599-	MISCELLANEOUS EXPENSE	CAPITAL COURT AUTHORITY, LLC	DEVICE&GPS-MARLIN BARKER-HOME INCARCERATION	☒ 00009245	265.00
1 Voucher Items Listed									265.00
00001120	12/23	00016122	NOV 25	03-5101-314-	CONTRACT WITH OTHER COUNTIES	GRANT COUNTY DETENTION CENTER	NOV 25 INMATE HOUSING	☒ 00009246	23,040.00
00001120	12/23	00016122	NOV 25	03-5101-549-	ROUTINE MEDICAL	GRANT COUNTY DETENTION CENTER	NOV MEDICAL&INDIGENT KITS&MEDS	☒ 00009246	558.59
2 Voucher Items Listed									23,598.59
00001121	12/23	00017704	NOV25	03-5101-577-	TRAVEL - SHERIFF (JAIL) TRANSPORT	SHERIFF	NOV GAS REIMBURSEMENT	☒ 00009247	147.20
1 Voucher Items Listed									147.20
4 Vouchers Listed									25,130.79

Vendor Claims Register - Detail									
PENDLETON COUNTY FISCAL COURT									
All Batches									
EducationFund									
From: 12/23/2025 To: 12/23/2025									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001126	12/23	00015643	100433760	91-5210-595-	109 BOARD EDUCATION PROGRAMS	NORTHERN KENTUCKY UNIVERSITY	LUKE GREGG-STUDENT ID# 100433760	☒ 00002173	1,000.00
1 Voucher Items Listed									1,000.00
00001127	12/23	00017733	3838473	91-5210-468-	RECYCLING AND LANDFILL SUPPLIES	RUMPKE	12/13 FREEDAY	☒ 00002174	88.66
1 Voucher Items Listed									88.66
00001128	12/23	00015641	DEC25	91-5210-595-	109 BOARD EDUCATION PROGRAMS	THAXTON'S CANOE TRAILS	4 CANOE PADDLES AND 4 LIFE VEST - 109 BOARD	☒ 00002175	365.40
1 Voucher Items Listed									365.40
3 Vouchers Listed								3 Voucher Items Listed	1,454.06

In Re: Closing Remarks

Judge Fields stated the 2026 Budget Workshop is February 10, 2026 in Northern Kentucky and February 12, 2026 in Frankfort. Magistrate Plummer would like to have the light at Northern Elementary checked. Magistrate Gregg ask if we had enough salt.

In Re: Attachments Files at County Clerk’s Office

Sheriff’s 2026 Proposed Budget
Sheriff’s 2025 Budget Amendment Request
Agreement with Transworld for Fire Collection

In Re: Adjourn

Magistrate Gregg made a motion seconded by Magistrate Mineer that this meeting be adjourned to meet again in regular session on January 13, 2025 subject to any special called meetings, motion carried.

Pendleton County Judge Executive

Pendleton County Fiscal Court Clerk